

Olive Olson

716 Rhode Island St. Lawrence, KS 66044 * olive.olson@du.edu * 785-764-6476

Summary

Enthusiastic student of Geography, Business Administration, and Writing with particular interests in water issues. Strong work ethic. Solid background in statistics and math. Works well in a team setting.

Education

University of Denver, Denver, CO

Junior 2021/22

Expected graduation date: May 2023

3.77 GPA

Free State High School, Lawrence, KS

Graduated May 2019

3.9 GPA

Work Experience

University of Denver Call Center, February 2020-Present

- Supervisor, July 2020-Present
 - Evaluate student callers and provide feedback
 - Facilitate training of new employees
 - Analyze tangible success of callers and make decisions regarding calling assignments
- Student Caller
 - Communicate with parents and alumni of the University of Denver
 - Processing online gifts

Resident Assistant, University of Denver, August 2020-Present

- Meet with residents to provide individualized support and resources
- Coordinate programs for residents throughout the University and City of Denver
- Work weekly front desk shifts and duty shifts for the building

Kansas Department of Health and Environment, Bureau of Environmental Field Services, June 2021-December 2021

- Collect water samples from local public water bodies as part of the KDHE HAB response program
- Organize and complete regulatory inspections of wastewater lagoon systems
- Put together and send photo logs and inspection reports to certified operators
- Collaborate with certified operators to remediate noncompliance within lagoon systems

Kansas Department of Health and Environment, Bureau of Water, June 2020-August 2020

- Use GIS based programs to find property information and put together permission packets for water sample sites
- Gather water samples from sites and filter samples for Chlorophyll-A analysis
- Organize various forms of data for analysis using Excel and other Microsoft products
- Install barley straw bales in ponds to mitigate harmful algal bloom development

Student Faculty Partnership, University of Denver, March-June, 2020-2021

- Observe and take notes on class interactions and activities
- Meet with a faculty partner weekly to suggest improvements to be made to the class
- Deliver useful feedback in meetings with professors and other student partners

Ladybird Diner, Lawrence, KS, December 2016-August 2019

- Pleasant, efficient server
- Support staff

Runza Restaurant, Lawrence, KS, May 2019- December 2019

- Front end associate
 - Took orders
 - Worked cash register
 - Continue to fill in during breaks from school

Volunteer Positions

Plymouth Congregational Church, Lawrence, KS- April 2015- May 2019

- Soundboard Technician
 - Setup and teardown for a band
 - Mix sound
 - Record service

Simply Smiles, La Plant, South Dakota- June 2017, 2018, 2019

- Daycare assistant at a summer camp
- Construction assistant building bunkhouse

Extra-Curricular Activities

Member of University of Denver Women's Club Rugby team, 2019-present

- Treasurer 2020-Present

Member of Free State High School Color Guard, 2017-19

- Section Leader Senior Year

Member of National Honor Society, 2016-17

Awards

University of Denver Provost's Scholarship, 4-year merit-based award

University of Denver, Dean's List Fall Quarter, 2019 & Spring quarter 2020, 2020-2021
Academic year

Certificates

Completed *Mental Health First-Aid*, August 2018

References

- Jaime Wilson, Jaime.Wilson@ks.gov, 785-840-6024 – KDHE District Environmental Administrator
- Helen Holm, Helen.Holm@ks.gov, 785-330-8616 – KDHE District Engineer
- Mike Geddes, Michael.Geddes@du.edu, 518-588-1127 – Call Center Administrator
- Virginia Pitts, Virginia.Pitts@du.edu, 847-420-3678 – Student Faculty Partnership